



2018 ANNUAL GENERAL MEETING
Management Report & Accounts

Saturday 7 July 2018

St Mary's University

**Waldegrave Road,
Strawberry Hill,
Twickenham,
TW1 4SX**

Management Report and Accounts

Chairman's Report

Regional Accounts and Notes

Event Organisers Report

Festival Report and Accounts

Regional Welfare Officers Report

Coach Education Report and Accounts

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Annual General Meeting Report 2018

Officer	Regional Chairman
Prepared By:	Ben Murphy

Chairman's report

As a Management Committee this last year has been all about consolidating our efforts and focusing on some core activities that that would both add value to our clubs and to continue to ensure the future operating model of our Region.

We have done this against backdrop of a small-dedicated Management Committee who continue to put in many hours but ultimately who are approaching the end of our terms in office. We are in desperate need to add to and replace the officers on the MGT Committee over the coming years. We need new volunteers to get involved, to bring fresh ideas and build on the foundation of the past.

2018/19 must be about attracting more talented individuals to the running of our organisation. A plea therefore, that if there are any coaches, officials, parents who could add skills and time to our Committees please do reach out.

I am pleased to say on the Technical Committees we have seen success in this regard. New Chairman over the last few years for Tumbling, Men's, General Gymnastics and Rhythmic have had a big impact in consolidating their programmes and in many cases adding fresh thinking. This is great to see, and I am particularly encouraged at the way many now really lean in, and talk to our clubs - building a programme with their collaboration.

That said it shouldn't be felt that our TC Chairs in Trampoline, Acro and Women's have done any lesser job, far from it - they continue to deliver very successful large programmes with the dedication of their supporting committee, and ensuring that London continues to deliver great results at our National Competitions.

I would like to just pull out two highlights in this regard. Firstly to the newest Chair, with is Monika Vedrichkova who took over the Rhythmic TC. To see the way she set out a vision, brought the community together, set clear project management approach to what needed to be done, and then delivered competitions in a way that receives glowing comments, is testament to the work being done by Monika and her committee.

On the other hand, this year we say goodbye to our long serving Women's Chair, Bernice Negri. She has dedicated so much of the last 10 years to running the WAG programme in London. It's easy to criticise many of the things we didn't like, but then as a Leader that often comes with the job.

Bernice has given so much effort to run a very large Women's programme in London, but we now have the task to find a new Chair. I think that person has a great base to build on, but there is also a great opportunity to really engage with the clubs and see how we can take the programme to new heights.

And we also say good-bye to Kay Salter, who has dedicated her life to gymnastics. Kay has decided now is the right time to focus on her own family, something she has somehow managed to juggle for nearly forty years since her son Colin started gymnastics.

What has followed since is just the purist form of dedication, inspiration and excellence. Forming Falcon

Spartak in the 1980's, Kay spotted the need to provide children of all disability the chance to shine in gymnastics.

Kay was one of the first coaches in the Great Britain (and probably the World) to specialise in Special Needs. She has been an innovator in the integration of special needs with mainstream gymnastics, and for that we all owe her a massive debt of gratitude – and is a legacy she should look back on with much pride.

For many years in London Gymnastics she has given time to setting up, then Chairing our Disability Committee. She freely provides her time and expertise to those who need it.

The total sum of Kay's expertise and dedication is irreplaceable, but I believe she has mentored enough people over the years that her legacy will live on, and we will ensure that Disability Gymnastics remains a key programme within London Gymnastics.

As I mentioned at the start, the last year for the Management Committee has been to focus on some core activities.

Legal Status

I am pleased to say as I write this report that we have engaged with a Tax and Accountancy firm (with our lead contact former London Gymnast, and British Champion, Ross Brewer) to undertake a review of our organisation accounts and legal status.

We present at the AGM a resolution to change our status to Limited Company by Guarantee. This is a modern legal status, which means the Management Committee become Directors of London Gymnastics and ensures we have to meet certain standards and transparency in terms of our accounts and tax affairs. Fundamentally, there is little to no change to our member clubs or TC's, but does make us far more fit for purpose and a big step forward in our modernisation. It should be noted that English Gymnastics already moved to this status last year and are encouraging all Regions to do the same - with London leading the way!

I do hope you will vote for this change as it is very necessary to safeguard the future running of London Gymnastics.

With the change comes a more granular view of our accounts across central and TC accounts, and to ensure we are compliant with any contributions we need to make with government agencies.

Club & Education Grants

This year we have paid out over £12,000 in coaching course grants and judge revalidation, which maintains our significant focus on supporting personal development in these areas within the Region.

Additionally at the start of 2018 we launched our new Club Grants. An open application process for 10 Club grants of £1000 each, with an independent panel reviewing applications. At the time of writing this report, we have received 29 applicants, which is again a great way to ensure we are giving the clubs the opportunity to invest where they feel it matters most - and to develop their clubs.

Coaches Conference

We committed to provide clubs and coaches with an action packed coaching conference, which would provide a diverse range of topics. We are just about to open enrolment and it's great to see the programme for the event in July includes a key note speech from Scott Hann MBE, Prevention of injuries, Choreographic approaches, thinking differently about Autism and much more.

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We listened to clubs and this year the event moves from East London to St Mary's College.

So finishing as I started - we need more support to keep this great region maintaining the level of service clubs can expect. However, with focus over the last 12 months we have managed to deliver a number of initiatives, which will really impact our clubs and coaches.

Best wishes

Ben Murphy

Chairman, London Gymnastics

LONDON GYMNASTICS ACCOUNTS 2017

INCOME

Sundry Income	5.00
Advertising Revenue	226.00
Affiliation Fees	80909.00
Floor	1000.00
Interest	34.13
Merchandise	435.70
Sponsorship	3000.00
HSBC World Selection	6000.01
TOTAL INCOME	<u>91609.84</u>

EXPENSES

Agm	339.00
BG Membership	228.00
Chairman's Duties	74.38
Coach/Judge Education	10000.00
conference	4620.59
Honorarium	43343.77
jtc	50.85
Lg-mtc	20115.10
Management Meeting	1261.12
Office Expenses	484.66
Purchases	1002.39
Professional fees	1992.00
Welfare Officer	28.20
TOTAL EXPENSES	<u>83,540.06</u>

Balance at 01/01/17

Current	20428.71
Savings	80000.32
Total	<u>100429.03</u>

Balance at 31.12.17

Current	14564.36
Savings	93934.45
total	<u>108498.81</u>

OVERALL TOTAL **8,069.78**

Profit/Loss for 2017 **8069.78**

OVERALL TOTAL **91,609.84**

HSBC World Selection at 31/12/17 **103331.52**

TOTAL FUNDS AVAILABLE **103331.52**

Assets Floor **2880.00**

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LONDON GYMNASTICS ACCOUNTS 2017

NOTES TO THE ACCOUNTS:

Notes below refer only to large amounts or items that require explanation.

Income:

Sundry items:	One unexplained payment by an unknown person by bacs
Advertising revenue:	Payments for advertising on our website or newsletter.
Affiliation fees:	Payment dates by the clubs are due around October so the full amount may vary for the year depending on late (after Jan 1) payments or new clubs
Floor:	Rental paid on floor owned by London Gymnastics
Merchandise:	Net profit/loss of items purchased by London Gymnastics for sale at competitions and events
Sponsorship:	Long standing sponsorship agreement with The Zone
HSBC World select:	A trust fund in favour of London Gymnastics where all profits are paid back into the main account for use in projects decided annually by the Management committee subject to their being a profit during the year

Expenses:

AGM:	Printing and like expenses.
BG membership:	Payment to BG for Management team membership
Coach Ed. Account:	Money paid into the TC as the project for 2017/18, see HSBC above paying for coach and judge education
Conference:	Net costs such as venue hire, hotel booking etc. after a payment from BG and attendance at clubs
Honorarium:	This includes one payment outstanding from 2016 as well as several early payments for 2017 and includes PAYE
LG – MTC:	This TC was run by London gymnastics for the first 3 months of the year until a new account could be opened in their own name at which time all monies owed to the TC were repaid.
Management meets:	Net cost for the year including hotel bookings, venue hire, travel etc. partly offset by assistance from BG
Purchases:	Cost of physical items throughout the year
Professional fees:	Cost of services by outside bodies such as payments to Frances Clark Ltd for a report into company tax liabilities

Assets: Value of floor after annual depreciation of 20%

Dave Balmer

Treasurer, London Gymnastics, January 2018

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Officers Report	Event Officer
Prepared By:	Anne McNeill

Highlights for previous year

- **2017 AGM** organised at Harlington Sports Centre negotiation of price and availability of space, posters and overall 'front of house' on the day.
- **2018 AGM** organised at St Mary's University, Twickenham negotiation of price and availability of space, posters and will provide overall 'front of house' on the day.
- **2017 Gymnastics for All - South Competitions** negotiated prices at Crystal Palace, organised 'front of house' set up for the competition. Organised photographers, t-shirts and Zone stall to generate income and facilitating various aspects of the events.
- **2018 Gymnastics for All South** assisted with the negotiation of price and facilitation of competition at Crystal Palace national Sports Centre.
- **2017 Gymnastics for All North** negotiated prices at Redbridge Leisure Centre, organised 'front of house' set up for the competition. Organised photographers, t-shirts and Zone stall to generate income and facilitating various aspects of the events.
- **2018 Gymnastics for All North** negotiated prices at Redbridge Leisure Centre, organised 'front of house' set up for the competition. Organised photographers, t-shirts and Zone stall to generate income and facilitating various aspects of the events.
- **London Open 2017** facilitated various aspects of the event at , Redbridge Sport & Leisure including photographers, Zone stall. Organising and co-ordinating the hotel accommodation for the judges and officials
- **London Development Open 2017** negotiation for the venue, Redbridge Sport & Leisure and facilitating various aspects of the event including photographers, t-shirts, Zone stall. Organising and co-ordinating the hotel accommodation for the judges and officials
- **London Open & Development Open 2018** negotiating price at Redbridge Sport & Leisure facilitating various aspects of the event prior to the competition.
- **London Open & Development Open 2018** advance negotiations regarding dates and availability of Redbridge.
- **Club Conference 2017** negotiated price with East London Gym Club, facilitated the event and ran front of house on the day.
- **Club Conference 2018** commenced discussions regarding venue and dates. Finalised arrangements at St Mary's University, Twickenham.
- Advising Technical Committee when requested
- Monitoring the Service Level Agreements for all venues used for London Gymnastics Events
- Setting up the Events Specification for many of the London Gymnastics events.

Concerns

- The increasing costs of all venues require considerable time for negotiation to ensure that events and competitions do not incur unacceptable overheads and can maintain a reasonable level of expenditure by the organising committees.
- Finding suitable locations for the various events, AGM and conference that give the correct level of accommodation at a price that is acceptable.
- Finding and negotiating sponsorship agreements for individual events that will reduce the costs for the organisers is becoming more challenging year on year.
- Ever increasing paperwork

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Looking Forwards:

Another very busy year

- Assisting all Technical Committees with facilitating various aspects of the event.
- 2018 Club Conference
- 2018 AGM
- 2018 London Open and London Development competitions
- Recruiting and liaising with volunteers interested in joining the Major Events team.

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Annual General Meeting Report 2018

Officer	London Festival of Gymnastics
Prepared By:	Claire Nichols

Highlights for previous year

- 52 teams took part in the London Festival in 2018
- Ages of gymnasts ranged from 4 years to an admitted over 35 years young.
- Over 1,400 gymnasts participated at the London Festival of Gymnastics
- Estimated well over 2000 spectators over the 5 performance sessions.
- The continued commitment from the committee and volunteers to provide excellent events.

Concerns

- Need to use a new ticket company for the festival this year, due to problems last year.
- Looking to use other external suppliers in order to keep costs down whilst maintaining a high level of professionalism.
- Maintaining the high level of professionalism and 'individualism' at the London Festival of Gymnastics
- Keeping the spectator numbers up year on year.
- Maintaining the interest in the festival with the increasing number of regional, national and international events of a similar nature.
- The continued use of the on-line registration for the festival, which does not suit our current needs.

Looking Forwards:

- Looking for more and different ways to get volunteers to help on the day
- Looking at more efficient ways to use the on line registration system to work with our current registration process
- The continued involvement of the dedicated team of volunteers
- The continued use of Brentwood for the next few years.

LONDON FESTIVAL ACCOUNTS 2017

EXPENDITURE

Hiring Brentwood (Inc lighting/catering)	£30953,76
DJ at the disco	£300.00
Medics	£700.00
Elite staff tshirts	£202.50
Hotel rooms	£1665.00
Opening costumes	£155.50
Compere	£927.70
Team Strides Medals	£1904.28
Refund to BG for over payment	£300.00
Sound right/Craig	£1750.00
Lanyards	£1560.00
Elite gymnast tshirts	£3225.65
Andy Mac extra lighting	£888.00
Lorry hire and Fuel	£260.00
Trade print programmes/flyers/posters	£519.92
Edos copying passes	£648.00
Xmas night out for committee	£461.05
Wrist bands	£105.76
Props and outfits	£391.98
Tgolf bags for the teams	£261.60
Julie Ewenson refund on passes as paid twice	£395.00
Sundries	£80.00
TOTAL	£47655.70

INCOME

Team Registration	£45838.55
The Zone sponsorship	£2500.00
Advanced tickets sale	£10000.00
Tickets sold on the door	£5011.10
Programmes	£974.90
Disco tickets	£620.00
Tombola	£226.00
Commission from Lanioka	£70.00
Commission from sportswear	£140.00
Commission from photographer	£227.50

TOTAL **£65,608.05**

PROFIT ON THE FESTIVAL **£17952.35**

AMOUNT BROUGHT FORWARD **£25009.29**

FROM LAST YEAR

BALANCE IN THE ACCOUNT **£42961.64**

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Officer	London Regional Welfare Officer
Prepared By:	Chris Cason

Highlights for previous year

- Welfare Officers have continued to do a fantastic job at many clubs and I have been able to forge more links with clubs.
- British Gymnastics Continues to help and support our welfare officers within the region. To this end they have recruited two new Officers who cover half the country each and the South is covered by Catherine Wall
- I have attended a few competitions and again been able to forge more links and hope to attend some more this year.
- It's been a busy year in terms of concerns but that is great news that we are now sharing our concerns which can only benefit the welfare of our gymnasts and coaches. The key in Child Protection Welfare is COMMUNICATION.

Concerns

- Difficulty in retaining Welfare Officers and recruiting more but looking forward

Looking Forwards:

- London Region realise that it is difficult and costly to recruit welfare officers and are now offering a grant towards training as we already do for Coaches and Judges via the Platinum scholarship
- Promoting the Welfare officer Seminars
- Building the relationship with Welfare officers and with the help of BG in supporting the Officers in their role.

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Management	Platten Scholarship
Prepared By:	Chris Brockbank

Highlights for previous year

- In the year 2017 platten scholarships grants were awarded to:
- 147 coaches
- 51 revalidating judges
- 39 new judges.
- Platten Scholarship grants continue to support the workforce in London covering all disciplines and levels.

Concerns

- Not all candidates who are eligible for grants are applying for them.

Looking Forwards:

- Platten Scholarship grants will be increased in January 2018 for all levels of coaching courses.
- Platten Scholarship will providing grants for Welfare Officer training from May 2018 onwards

LONDON GYMNASTICS - COACH EDUCATION

INCOME AND EXPENDITURE ACCOUNT 1st JANUARY 2017 to 31st DECEMBER 2017

B/F balance 1/1/2017 **7365.57**

Income

Grant from London Gymnastics 10000

10000

Expenditure

Platten grants - Judge courses 6165

Platten grants - Coach courses 6130

12295

C/F Balance 31/12/17 **5,070.57**

Represented by:

Cash at bank @ 31/12/17 **5,070.57**

Prepared by Carol Bailey 24-02-2018